

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING - TUESDAY, APRIL 28, 2015
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Danny J. David, Sr., Board President, at the Port of Iberia Administrative Office, on Tuesday, April 28, 2015, at 5:30 P.M.

In attendance were Commissioners Danny J. David, Sr., Board President, Larry G. Rader, Vice-President, Gene L. Jefferies, Secretary-Treasurer, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon D. Theodile.

Commissioner Mark Dore' was absent.

Also present were Craig F. Romero, Executive Director, Joanna D. Durke, Administrative Assistant, Holly Breaux, Secretary-Receptionist, and Tracy Domingue, Secretary-Bookkeeper.

Port Attorney Ray Allain was absent.

Thus, with a quorum being acknowledged, Commissioner Elbridge "Smitty" Smith III recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting February 24, 2015.
Regular Meeting March 17, 2015.**

On a motion by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Gene L. Jefferies, the Commission approved the minutes of the Regular Meeting held on Tuesday, February 24, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

On a motion by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Gene L. Jefferies, the Commission approved the minutes of the Regular Meeting held on Tuesday, March 17, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Nine (9) Months Ending March 2015.**
- (b) Listing of Tenant Lease Billings.**
- (c) Listing of Boat Stall Lease Billings.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**
- (e) Computer Summary of Lease Agreement Activity Sheet.**
- (f) Status of Invoices Report.**

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Simieon D. Theodile, to approve and authorize the payment of bills for April 2015, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

III. RATIFICATION OF RENEWAL OF CERTIFICATES OF DEPOSITS.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Larry G. Rader, to approve and ratify the renewal of Certificate of Deposit Number 40000326801 which matured on March 25, 2015, with Iberia Bank, for twelve (12) months at the rate of 0.20% and 0.20% A.P.Y., for the Louisiana Machinery/WPS Security Deposit, in accordance with the Lease Agreement with the Port of Iberia District.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April 2015.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies, to approve and ratify the renewal of Certificates of Deposit Numbers 20493, 20494, and 20495 which matured on April 8, 2015 with First

National Bank of Jeanerette, for six (6) months at the rate of 0.25% and 0.25% A.P.Y.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April 2015.

IV. REPORT FROM MR. MARC BERARD, P.E., BERARD, HABETZ AND ASSOCIATES, INC., ON:

- (a) Extending the Existing Bulkhead at Slip 1A in The Port's Marina Due to the Deplorable Condition of the Existing Bulkhead and "Wash-Outs" Located at Various Gate Slip Entrances.

{1} Discuss/Approved BH&A Invoice.

Mr. Marc Berard, BH&A, reported that he is waiting for the necessary permit approvals for Agenda item (a) listed above.

A motion was made by Commissioner Simieon D. Theodile, seconded by Commissioner Gene L. Jefferies, to approve and authorize the payment of Invoice Number 215158 in the amount of \$2,537.50 to Berard, Habetz & Associates, Inc. for Professional Services (Permitting) rendered for the period December 8, 2014 through March 15, 2015 in accordance with the Standard Form of Agreement between Owner and Engineer for Professional Services Contract dated August 8, 2014 regarding extending the existing bulkhead at Slip 1A in the Port's Marina due to the deplorable condition of the existing bulkhead and Port Marina "Wash-Outs" located at various Gate Slip entrances.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (b) Update on Port Project Consisting Primarily of Drainage Improvements and Roadside Cleanup Along Major Roadways Within the Port.

{1} Status of Executive Director and Port Attorney Negotiations & Drafting of Cooperative Endeavor Agreement for Joint Venture b/t the POI District and the Iberia Parish Government for Drainage Improvements Primarily to Curtis Lane and a Portion of Port Road.

Mr. Marc Berard, BH&A reported that the surveys, drainage analysis, and design have been completed. He has provided the Executive Director with a Plan Profile Schematic dated March 25, 2015. Mr. Berard spoke about a project description for the Drainage Improvement Project along Curtis Lane. The project consists of demolition of existing inadequate drainage pipes and catch basins, installing 24", 30", 36", 42", 48", and 54" reinforced concrete pipe and concrete catch basins. The new construction includes two (2) roadway crossings, the cleaning of existing ditches and adding aggregate surface coarse to the shoulders of the road. The estimated cost for the project is \$920,000.00.

{2} Discuss/Approve BH&A Invoices.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize payment of Invoice Number 215105 in the amount of \$16,970.00, to Berard, Habetz & Associates, Inc., for the period December 1, 2014 through February 15, 2015 for professional services rendered for engineering services to perform a preliminary drainage review along Lewis Street, Port Road, and Curtis Lane. In addition the scope was limited to performing a topographical survey and drainage analysis along Curtis Lane only; and motion further acknowledges that the professional services performed are in accordance with the contract ("Master Engineering") dated January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Simieon D. Theodile , to approve and authorize payment of Invoice Number 215184 in the amount of \$3,935.75, to Berard, Habetz & Associates, Inc., for the period February 16, 2015 through April 5, 2015 for professional services rendered regarding drainage improvements (performed Topographical Survey) along Lewis Street from Port Road and the preparation of plan/profile sheets; and motion further acknowledges that the professional services performed are in accordance with the contract (Master Engineering) dated January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (c) **Update on (the following relates to Agenda item (b) above):**
- {1} Executive Director Making a Request to the Iberia Parish Council Regarding a Port TIF Priority Project to Include Infrastructure Improvements for the Drainage along Curtis Lane; Establishment of Roadside Staging Areas with Catch Basin for Installation to Accommodate a New Pipe Coating Facility, Rail Spur Rehabilitation, Perimeter Fencing, and Parking Lot.**

Mr. Marc Berard, BH&A, previously reported in a recent regular Board meeting about a project description regarding The Bayou Companies Improvement Project. The project consists of multiple parts: {1} Drainage Improvements along Curtis Lane consisting of demolition of existing inadequate drainage pipes and catch basins, installing 24", 30", 36", 42", 48", and 54" reinforced concrete pipe and concrete catch basins. The drainage improvements includes two (2) roadway crossings, the cleaning of existing ditches and adding aggregate surface coarse to the shoulders of the road; {2} Aggregate surfaced Truck Staging Area, Chain Link Perimeter Security Fencing including gates along Curtis Lane and Port Road, an aggregate surfaced Vehicle Parking Lot located near, but across the street, from their Main Office, and the raising of a Rail Road Spur within their facility by 6", including upgrading rail road crossing. The estimated cost for the project is \$1,500,000.

The Executive Director presented an email dated April 15, 2015 from Mr. David Taldo, Director-Manufacturing/Operations with The Bayou Companies regarding information related to the various sales taxes that The Bayou Companies currently pays, including TIF taxes. The Executive Director will address in the near future the appropriate Iberia Parish Council Committee to discuss The Bayou Companies operations expansion and a request for a POI TIF Priority Project.

- (d) **Update on Berard, Habetz, & Associates, Inc. obtaining Cost Estimates for Infrastructure Improvements Regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site, with Improvements to be Determined by the Tenant Chart Energy & Chemicals, Inc.**
- {1} Abandonment of Michael Lopresto Road Located at the Port of Iberia and Executive Director Making a Request to the Iberia Parish Government & Iberia Parish Council to Abandon Same Road.**
 - {2} Chart Energy & Chemicals, Inc. Lease Amendment to their Lease Agreement to Include Additional Property from the Road Abandonment.**
 - {3} Discuss/Approve BH&A Invoices**

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Simieon D. Theodile, to approve and authorize payment of Invoice Number 215104 in the amount of \$12,913.52, to Berard, Habetz, and Associates, Inc., for the period January 8, 2015 through February 22, 2015 for professional services rendered for the Chart Energy & Chemicals Facility Expansion Project to perform a preliminary engineering and preparation of cost estimates for multiple projects for Chart Energy & Chemicals for possible funding by either Port Priority or the Port Lease Credit Rental Reimbursement program; and motion further acknowledges that the professional services performed are in accordance with the contract (Master Engineering) dated January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize payment of Invoice Number 215147 in the amount of \$3,920.20, to Berard, Habetz and Associates, Inc., for the period February 23, 2015 through March 15, 2015 for professional services rendered for Chart Energy and Chemicals Facility Expansion Project(Drainage analysis as required by Iberia Parish to relocate an existing ditch on Chart's Property, and Engineering for Michael Lopresto Road Abandonment; and motion further acknowledges that the professional services performed are in accordance with the contract (Master Engineering) dated January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (e) **Status of Board President Executing the Standard Form of Agreement Between Owner and Engineer for Professional Services Regarding Engineering Services Performed on an "As Needed" Basis for the Port of Iberia District (Under review by Port Attorney).**

The Administrative Assistant provided the Board with a letter from the Port Attorney dated April 28, 2015 regarding his comments on the Master Engineering Contract. Discussion ensued regarding the minor revision to be made to Section 6.01 C (Page 3)

and there was no action was taken. The Board President may now execute the Master Engineering Contract once the minor revision has been made.

**(f) Evaluation of Earl B. Wilson Road Intersection and Cost Estimate.
{1} Discuss/Approve BH&A Invoice.**

An email dated February 9, 2015 (including a schematic) from BH&A regarding an evaluation of the intersection of Earl B. Wilson Road & Weeks Island Road was presented for review. The Executive Director indicated to the Board that Chart Energy & Chemicals, Inc. notified him that there is a problem and concern which exists with the unevenness of the approach as someone exits off of the Weeks Island Road onto Earl B. Wilson Road with various size loads. Chart Energy & Chemicals, Inc. is interested in knowing the costs involved with possibly improving said intersection similar to previous intersection improvements performed at the Port of Iberia. The Executive Director met with Mr. Bill Oliver, LA DOTD, regarding same. As a result, the LA DOTD recently performed work to the intersection to help alleviate some of the problem until a more permanent solution can be determined.

According to Mr. Berard, the project estimate to upgrade the intersection of Earl B. Wilson Road and Weeks Island Road similar to Sterling Road is \$115,000.00. This cost estimate includes engineering, construction management, removal existing asphalt, installation of limestone base, installation of 10" concrete pavement, saw-cutting of joints, striping roadway, and limestone shoulders. Discussion ensued.

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Simieon D. Theodile, to approve and authorize payment of Invoice Number 215101 in the amount of \$562.50, to Berard, Habetz and Associates, Inc., for the period January 19, 2015 through January 25, 2015 for professional services rendered regarding the evaluation of the intersection of Earl B. Wilson Road and Weeks Island Road and professional services rendered to prepare the preliminary layout and cost estimate to reconstruct same; and motion further acknowledges that the professional services performed are in accordance with the contract (Master Engineering) dated January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

**(g) All Points Equipment Building "G" Facility Water Leak under the Slab, Located at 5315 C.P. Voorhies Road.
{1} Discuss/Approve BH&A Invoice.**

A motion was made by Commissioner Gene L. Jefferies, seconded by Commissioner Larry G. Rader, to approve and authorize payment of Invoice Number 215181 in the amount of \$2,112.50, to Berard, Habetz & Associates, Inc., for the period March 11, 2015 through April 2, 2015 for professional services rendered for the All Points Equipment Building "G" Facility Concrete Repair due to the Water Leak under the Slab located at 5315 C.P. Voorhies Road (Perform project coordination and oversight for work being performed Fremin General Contractors); and motion further acknowledges that the professional services performed are in accordance with the contract (Master Engineering) dated January 20, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

{2} Discuss/Approve Fremin General Contractors, LLC Invoice.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize payment of Invoice Number 2286 in the amount of \$10,563.00, to Fremin General Contractors, LLC, for the All Points Concrete Replacement Project in accordance with the proposal accepted by the POI Board of Commissioners on March 17, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

EXPANSION OF AGENDA:

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Gene L. Jefferies, to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, April 28, 2015 to discuss the installation of a light pole & feeders at the POI Public Dock (All Points Equipment Co.) due to the damages sustained to the existing light pole.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, and Simieon D. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of February, 2015.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Gene L. Jefferies, to authorize the Board President to execute the Proposal submitted by Dixie Electric, Inc., dated March 25, 2015, regarding the installation of a light pole & feeders at the POI Public Dock (All Points Equipment Co.) due to the damages sustained to the existing light pole.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, and Simieon D. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

(h) Researching Roadside Ditch Spraying Options for POI.

For informational purposes, the Executive Director asked Mr. Marc Berard, BH&A, to research the Iberia Parish Roadside Ditch Spraying Program at the POI and report back his findings to the full Board. An email dated April 22, 2015 from Mr. Berard was presented for review. A copy of the Iberia Parish Government 2015 Roadside Spraying Program Executed Contract & Contract Amendment, along with a copy of the Iberia Parish Roadside Spraying RFP was presented for review. It is noted that all of the roads in and around the Port of Iberia are included in the RFP. Discussion ensued and there was no action taken on this Agenda item.

(i) LA DOTD Port Construction & Development Priority Program Regarding Approval to use Previously Committed Funds Remaining from State Project Number 578-23-0019 (approximately \$170,464.00) for the Construction of a Stabilized Laydown Yard on Tract "L" of the Millennium Expansion Phase II Property Site.

Mr. Marc Berard and the Administrative Assistant are in the process of providing the LA DOTD with the necessary paperwork regarding this Agenda item.

{1} Executive Director Negotiations for a Lease Amendment to Ram Design, LLC Lease Agreement Regarding Site Stabilization on Tract "L" (approximately 192 ft. x 150 ft.) of the Millennium Expansion Phase II Property Site.

Negotiations are ongoing between the Executive Director and Mr. Richard Romero, Ram Design, LLC., regarding the site stabilization of Tract "L" on the POI Millennium Expansion Phase II Property Site.

The Executive Director reported to the Board that Ram Design, LLC is currently performing work out of the Dynamic West Yard (former Unifab property site) due to a large volume of work which needs to be completed in a timely manner; and due to rainy conditions, Mr. Richard Romero needed a "closed-in" building to perform the necessary work in order to move forward with his operations. Mr. Mike Moreno is currently

allowing Ram Design, LLC (at no cost) to perform their work from the Dynamic West Yard due to the inclement weather conditions.

{2} BH&A Request for Proposals Regarding Site Stabilization (Tract "L") Project.

Mr. Marc Berard, BH&A, has prepared the Request for Proposals regarding the Site Stabilization (Tract "L") Project. The RFP will be forwarded to the LA DOTD in the near future for further review and approval by the LA DOTD.

{3} Discuss/Approve BH&A Invoice.

A motion was made by Commissioner Simieon D. Theodile, seconded by Commissioner Gene L. Jefferies, to approve and authorize payment of Invoice Number 215102 in the amount of \$10,428.75, to Berard, Habetz & Associates, Inc., for the period January 5, 2015 through February 15, 2015 for professional services rendered for Site Stabilization - Stabilized Laydown Yard on Tract "L" (approximately 192 ft. x 150 ft.) of the Millennium Expansion Phase II Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

V. REPORT FROM MR. O'NEIL MALBROUGH & MR. GLENN LEDET, CB&I, ON:

- (a) LA DOTD Port Construction & Development Priority Program:
Phase I of State Project Number 578-23-0018/H.009021(321) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).

{1} Status of Dynamic Site Bulkheads 3, 4, and 4A and Chart Energy & Chemical Bulkhead 2.

◆ Clear Lien Certificate

Mr. Glenn Ledet, CB&I and Coastal Bridge Company, LLC representatives conducted a site visit on April 23, 2015 to inspect the bulkheads and review the punch list items. The punch list items have been completed, and the Clear Lien Certificate has been received. The LA DOTD will perform their final inspection in the near future. The project should be ready for final acceptance at the May 19, 2015 regular monthly Board meeting.

{2} Discuss/Approve Change Order Number 7 Revised.

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Roy A. Pontiff, to approve and authorize the Board President to execute Change Order Number 7 (revised) regarding the revision of the contract

total to correct errors in the balancing change order (Change Order No. 6) reflecting the revised under runs on items S-007A and S-011C ALT, along with an addition to stored materials; and motion further acknowledges that Change Order Number 7 depicts an under run of \$5,635.53, with the revised Contract amount being \$4,981,393.62; in accordance with the Contract dated February 6, 2013, regarding the LA DOTD Port Construction & Development Priority Program: State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A- Bulkheads 2 thru 4a(for the AGMAC Bulkhead Relocation & Design Project (Public Property)); and motion further stipulates that the Change Order request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (b) LA DOTD Port Construction & Development Priority Program:
Phase II of State Project Number 578-23-0018/H.009021(322) Port-Site Bulkhead Relocation Phase II A- Bulkhead 12A (for the AGMAC Bulkhead Relocation & Design Project (Public Property)).

- {1} Update on the Execution of the Construction Contract for the Public Bulkheads (#12A POI Public Dock – Commercial Canal).

Mr. Ledet reported that Coastal Bridge Company, LLC has provided all of the necessary documentation with the exception of the insurance endorsement. CB&I is working with the Port Attorney and Coastal Bridge Company, LLC to complete. Once complete, the contract will be ready for execution by the POI Board President.

- {2} Discuss/Approve Resolution Certifying Compliance with the Public Bid Laws.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Larry G. Rader, to adopt the following:

RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS

STATE PROJECT NO. {Phase II} of 578-23-0018/H.009021(322)
PARISH OF IBERIA

RESOLUTION PORT OF IBERIA DISTRICT

Whereas, the Port of Iberia District Board of Commissioners has solicited bids for Phase II of State Project No. 578-23-0018/H.009021(322) (Port Improvements - Port Site Bulkhead Relocations Phase II-A, Bulkhead 12A) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

Whereas, the Port of Iberia District Board of Commissioners has submitted to DOTD Certification of proof of publication, one(1) copy of the bid proposals and bid bonds as submitted by each of the three(3) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer's recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Clerk of Court's Office.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners in Regular session, assembled on this 28th day of April, 2015, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the Resolution was therefore adopted on this the 28th day of April, 2015.

{3} Discuss/Approve The Issuance of the Notice to Proceed Contingent Upon the Approval of the Port Attorney and the LA DOTD for the POI Public Bulkhead (#12A POI Public Dock) Project.

Mr. Ledet indicated that upon receipt of the approved insurance endorsement and fully executed contract document, the Notice to Proceed should be issued. Mr. Ledet asked the Board to consider approving a motion regarding same, contingent upon receiving the aforementioned information.

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Elbridge "Smitty" Smith, III, to approve and authorize the Notice to Proceed be issued to Coastal Bridge Company, LLC regarding Phase II of State Project Number 578-23-0018/H.009021(322) Port-Site Bulkhead Relocation Phase II A- Bulkhead 12A (for the AGMAC Bulkhead Relocation & Design Project (Public Property); contingent upon the approval of the Port Attorney and the LA DOTD.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff,

Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

{4} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Simieon D. Theodile, to approve and authorize payment of Invoice Number 2097804-R8-00541 in the amount of \$4,641.00, to CB&I Coastal, Inc., (f/k/a Shaw Coastal Inc.), for the period March 1, 2015 through March 31, 2015 (Advertising and Bidding of Bulkhead 12A - Public Dock & Engineering During Construction)(100% reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 13 (Project Management) dated December 16, 2014.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith, III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (c) LA DOTD Port Construction & Development Priority Program: Phase III of State Project Number 578-23-0018/H.009021(323) Port-Site Bulkhead Relocation Phase II A- Bulkhead 12B (POI Public Dock-Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).**

Mr. Ledet reported that Bulkhead 12B has been placed "on hold" until additional Port Priority funding has been acquired from the LA DOTD (late summer of 2015).

- (d) Port-Site Bulkhead Relocation Phase II B- All Private Bulkheads (for the AGMAC Bulkhead Relocation & Design Project (Private Property)).**

{1} Update on Reconnaissance and Design of Private Bulkhead Numbers 1, 6, 7, 11, and 14, in accordance with the Engineering Contract with CB&I Coastal, Inc. f/k/a Shaw Coastal, Inc. dated September 3, 2002.

Mr. Ledet gave a Power Point Presentation on the Port-Site Bulkhead Relocation Phase II B- All Private Bulkheads (for the AGMAC Bulkhead Relocation & Design Project (Private Property). CB&I suggested including Bulkhead 13 (Bayou Companies & Omega Natchiq – 60 Linear Feet – Construction Cost Estimate Approximately \$550,000.00) to the project. Discussion ensued.

{2} Discuss/Approve CB&I Invoice

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Simieon D. Theodile to approve and authorize payment of Invoice Number 870418-R8-00501 in the amount of \$37,678.00 to CB&I Coastal, Inc., (f/k/a Shaw Coastal Inc.) for the period March 1, 2015 through March 31, 2015, (not reimbursed by the LA DOTD or credited by the USACE) regarding the costs associated with the additional services in the AGMAC Bulkhead Relocation Phase II B – Private Bulkheads (1, 6, 7, 11, and 14) (Private Property) Project for Project Management and Engineering; reconnaissance engineering design; Eustis Engineering Services Geotechnical Work (\$15,352.50); and Bayou Country Surveying (\$8,625.00) in accordance with the contract dated September 3, 2002 and Amendment #13 dated December 16, 2014.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015

(e) Status of the AGMAC Project.

The Executive Director reported on his recent Washington DC Trip accompanied by Mr. O'Neil Malbrough, CB&I and Commissioner Larry G. Rader to meet with U.S. Senators and U.S. Congressmen to discuss the AGMAC Project. Commissioner Rader and Mr. Malbrough also addressed the Board and provided an update.

(f) Central Gulf Shipyard, L.L.C. (Lots 62-67 & Tracts A & B Located at POI Public Dock – 10.520 acres).

{1} 160' x 70' 1800 Ton Dry Dock.

{2} Slip C-2 Modifications (200 ft. long x 100 ft. wide & -24 ft. depth).

◆ **Reevaluation of the Engineering, Design, and Necessary Permitting Process for the Project (The Dry Dock was a Previously approved POI Project).**

◆ **Update on Agreement Between Port of Iberia District and CB&I Coastal, Inc. for Professional Services.**

◆ **Update on Third Amendment of Lease Agreement Negotiations.**

Central Gulf Shipyard, LLC has not provided the POI with an executed Third Amendment of Lease Agreement as of this meeting date.

VI. REPORT FROM PORT ATTORNEY ON:

- (a) POI vs. LBC Port, LLC in Iberia Docket No. 124906.**
♦ **Suit to Cancel Lease.**

There was nothing to report on this Agenda item.

VII. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Discuss Underground/Overhead Utilities on the Millennium Expansion Phase II Property Site being Leased by the Tenant Ram Design, LLC.**

The Executive Director reported that he is waiting on Entergy to provide an alternate proposal to the POI for underground/overhead utilities on the Millennium Expansion Phase II Property Site being leased by the tenant Ram Design, LLC. The other utility company who previously submitted a proposal is Cleco.

- (b) Update on Meeting with Diamond B. Construction Officials and Atmos Energy Officials regarding Natural Gas at the Port of Iberia Millennium Expansion Phase I & II Property Sites.**

{1} Atmos Agreement.

{2} Executive Director Negotiations for the Construction/Installation of Natural Gas Line to Diamond B. Construction (Tract "i-1") Located on Port Millennium Expansion Phase I Property Site.

The Executive Director reported that the negotiations are ongoing for the construction/installation of a Natural Gas Line to Diamond B. Construction (Tract "i-1") located on the Port Millennium Expansion Phase I Property Site.

- (c) Update on the Following Regarding Chart Energy & Chemicals, Inc:**

{1} Fifth Amendment of Lease Agreement between Chart Energy & Chemicals, Inc. and the POI District Regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site.

{2} Authorization for Board President to Execute the Fifth Amendment of Lease Agreement.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith III to approve and authorize the Board President to Execute the Fifth Amendment of Lease Agreement between Chart Energy & Chemicals, Inc. and the Port of Iberia District regarding Tract "F-1" (15.14 acres) on the Port Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (d) Discuss/Consider the Following Regarding D & J Const. Company, Inc.:
- {1} Authorization for Board President to Execute the Lease Cancellation Agreement Regarding Tract "F-1" (15.14 acres) on the Port Millennium Expansion Phase I Property Site.

A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Simieon D. Theodile to approve and authorize the Board President to Execute the Lease Cancellation Agreement between D & J Construction Company, Inc., and the Port of Iberia Regarding Tract "F-1" (15.14 acres) on the Port Millennium Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- {2} Authorization for Board President to Execute the New Lease Agreement Regarding Tract "M" (15.00 acres) on the Port Millennium Expansion Phase II Property Site.

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Roy A. Pontiff to approve and authorize the Board President to Execute the New Lease Agreement between D & J Construction Company, Inc., and the Port of Iberia regarding Tract "M" (15.00 acres) on the Port Millennium Expansion Phase II Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

- (e) Update on Request from Captain Kimilie Reed, U.S. Department of the Army Regarding Looking at the Feasibility of Berthing a U.S. Army Vessel for the Purpose of Conducting a Disaster Response Exercise.

The Executive Director reported that Captain Kimilie Reed, U.S. Department of the Army has indicated that the Disaster Response Exercise is tentatively scheduled for August or September, 2015. In the future, a site visit will be planned to discuss the specifics with the Executive Director.

(f) Update on an Agreement b/t the Port of Iberia District and Moreno Properties Two, LLC. Regarding Approximately 106 Acres of Available Property located at the Dynamic Industries West Yard (Former Unifab Site).

The Executive Director reported that he is currently working with two (2) prospects. The intent of the Executive Director is to have a prospective tenant confirm that they would enter into a lease arrangement with the POI and have a definitive Lease Agreement established and in place with a structured rate being agreed upon. The Executive Director indicated that he would like to have firm lease arrangements established before the POI were to purchase the property in order to be assured the Port would receive revenues to service the debt based on the dollar value of the purchase price and the improvements to the infrastructures.

(g) Discuss the Following:

Mr. Jude Hebert, CLECO was unable to attend the Regular Board Meeting due to a conflict in his schedule; however, he provided the Administrative Assistant with a short report regarding the Agreements for approval.

Cleco is asking the Port of Iberia to approve the Right-of-Way documents on behalf of Chart Energy & Chemicals. In summary, Chart made a request to CLECO to convert the 3 phase overhead line serving them to a 3 phase underground line so they can expand their facility. This is the line that runs from Earl B. Wilson Road into the property along the ditch. CLECO would be decreasing the Right-of-Way from 30ft. to 20ft. for the new underground line except at the end of the line where Junction Boxes are required. This would be 30ft. This will allow CLECO to have separate 3 phase lines available to loop their system to better serve the customer. The only overhead line would cross the road at the end of the street to serve the office. Chart representatives have agreed to the overhead and underground plans and feel this plan suits them best.

It is noted that the Port Attorney has reviewed and approved both legal instruments as indicated in a letter dated April 28, 2015 from the Port Attorney.

{1} Consider CLECO Power LLC Underground Servitude Agreement (Chart Energy & Chemical).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Larry G. Rader, to approve and authorize the Board President to execute the CLECO Power LLC Underground Servitude Agreement regarding Chart Energy & Chemicals, Inc., relative to a Right-of-Way being 20ft & 30ft in width as depicted in a schematic presented by CLECO dated March 18, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April 2015.

{2} Discuss/Consider CLECO Power LLC Right-of-Way Permit for Electric Overhead Lines (Chart Energy & Chemical).

A motion was made by Commissioner Elbridge "Smitty" Smith III, seconded by Commissioner Simieon D. Theodile, to approve and authorize the Board President to execute the CLECO Power LLC Right-of-Way Permit for Electric Overhead Lines regarding Chart Energy & Chemicals, Inc., relative to a Right-of-Way and Easement granted 30ft in width as depicted in a schematic presented by CLECO dated March 18, 2015.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April 2015.

(h) Announcements.

***Eggs & Issues Thursday, April 30, 2015 Ramada Inn, New Iberia.

***AAPA Commissioners Seminar June 16-18, 2015 Halifax, Nova Scotia.

***Discuss/Consider Rescheduling the POI Regular Monthly June 2015 Board Meeting due to the AAPA Commissioners Seminar in Halifax, Nova Scotia.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Gene L. Jefferies, to reschedule the Port of Iberia District Board of Commissioners Tuesday, June 16, 2015 Regular Monthly Board Meeting to Tuesday, June 23, 2015 due to the AAPA Commissioners Seminar in Halifax, Nova Scotia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Larry G. Rader, Gene L. Jefferies, Roy A. Pontiff, Elbridge "Smitty" Smith III, Simieon d. Theodile.

Nays: None.

Absent at Voting: Mark Dore'

And the motion was therefore passed on this the 28th day of April, 2015.

***Thank You Note – City of Jeanerette – Job Expo.

***PAL Appreciation Letter.

***Thank You Letter – Iberia Parish Airport Authority – "Project Front Yard".

***April 2015 Offshore Magazine – Gulf of Mexico Article.

***Iberia Parish Assessor (Mr. Rickey Huval) – Depressed Market Conditions Informational Report.

VIII. ADJOURNMENT.

On a motion made by Commissioner Roy A. Pontiff, and unanimously seconded by the Board of Commissioners, the meeting was adjourned at 7:30 p.m.


SECRETARY-TREASURER


PRESIDENT